MEX XAIA

NAVAL INTELLIGENCE SUPPORT CENTER'S HISTORICAL REVIEW 1985

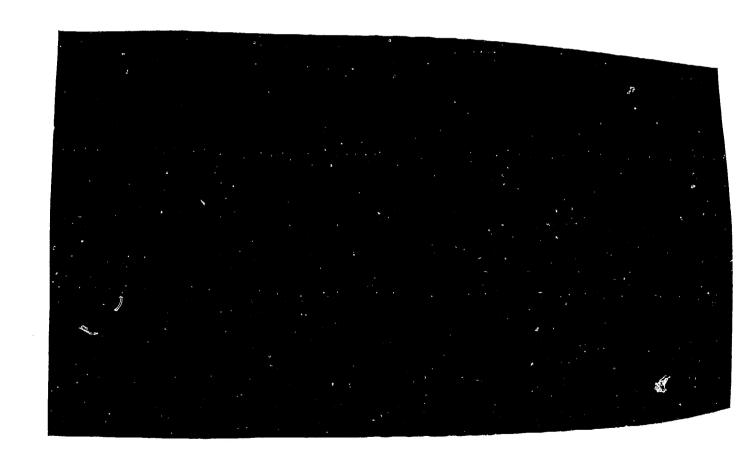
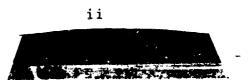


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INTRODUCTION

- (U) The 1985 Command History has been developed in accordance with the OPNAVINST 5750.12C "Command Histories" and the Director of Naval Intelligence's (DNI) Memorandum of 12 December 1985, "Naval Intelligence Annual History Program".
- (U) Section A-depicts the Naval Intelligence Support Center's (NISC) MISSION AND EXECUTION. The numbering series corresponds to that used in the NISC Organizational and Regulations Manual (NORM). Section B SUMMARY OF ORGANIZATION, provides a brief description of the tasking assigned to each element of the Center.
- (U) The concepts of brevity and significance were points heavily emphasized during the final developmental stage of the CY-85 history setting this document apart from previous efforts. To eliminate duplication was another point of major concern. Thus, the data in Section C SUMMARY OF OPERATIONS, taken essentially from the NISC General Defense Intelligence Program (GDIP) FY 1987-1991, was viewed as being most appropriate with regard to highlights and accomplishments for the Command's CY-85 history.

SECTION A - NAVAL INTELLIGENCE SUPPORT CENTER MISSION AND EXECUTION

100.0 MISSION

(U) To process, analyze, produce and dissemination scientific and technical intelligence and develop threat assessments on foreign naval systems in order to support national and Navy strategic plans, research and development, objectives and programs, and perform such other functions and tasks as directed by higher authority.

101.0 EXECUTION

- (U) In execution of the mission, the Naval Intelligence Support Center will perform the following function:
- (U) Provide scientific and technical intelligence support to the Chief of Naval Operations, Chief of Naval Material, Director of the Defense Intelligence Agency, Director of Naval Intelligence, Commander Naval Intelligence Command, the naval establishment, operating forces and other authorized U.S. agencies.
- (U) Develop and produce scientific and technical intelligence on the current and future technical characteristics and warfare capabilities of foreign naval surface, subsurface, air, and space systems, to include weapon systems, command, control and communications, ocean surveillance systems, electromagnetics, and research and development.
- (U) Provide naval intelligence threat support to the U.S. naval weapon systems planning, development and acquisition process by: producing long-range threat assessments and projections; producing threat/capabilities productions; developing threat assessments and threat support plans in support of specific programs and projects; and maintaining liaison with program sponsors, project managers and other participants in the naval weapons system planning, development and acquisition process.
- (U) Conduct imagery analysis in support of Navy technical and current intelligence programs. Exploit imagery obtained by special Navy and national collection systems.
- (U) Develop and maintain the Navy intelligence data base to include data from acoustic, non-acoustic, electronics, imagery, electro-optical and other sensors for technical intelligence production.

MISSION AND EXECUTION (CONT'D)

- (U) Provide technical support for intelligence exploitation systems, processes and techniques to include acoustic, non-acoustic, electronic, imagery, and electro-optical sensor collection systems.
- (U) Act as the CNO's Executive Agent for acquisition and exploitation of foreign material within the Navy Foreign Material Program (NFMP).
- (U) Provide Navy representation on Director of Central Intelligence committees, subcommittees, working groups and others as directed by higher authority. Provide technical support and liaison to national intelligence collection systems and develop Navy intelligence collection and exploitation requirements in support of national intelligence plans and programs.
- (U) Administer of NEC 0614 (ACINT Specialist) program and provide fully qualified personnel for temporary additional duty onboard selected collection platforms.
 - (U) Provide translation and other foreign language services.
- (U) Disseminate the Naval Intelligence Processing System (NIPS) and Shipboard Microfilm Program (SMP) miniaturized data base.
- (U) Provide supply, fiscal and reprographic support, as needed, to the Naval Intelligence Command and its subordinate activities.
- (U) Provide military and civilian personnel services as required; provide physical security services; provide Special Security Officer (SSO) services and associated facilities; provide for building maintenance services; provide vehicular transportation services.

SECTION B - SUMMARY OF OGRANIZATION

200.0 THE COMMANDING OFFICER (NISC-00)

- (U) The responsibilities and authority of the Commanding Officer are set forth in United States Navy Regulations, 1973, general orders, law, customs, traditions and directives from higher authority. Stated in part from Chapter 7 of U.S. Navy Regulations:
- (U) The responsibility of the Commanding Officer for his command is absolute, except when and to the extent, relieved therefrom by competent authority, or as provided otherwise in these regulations. The authority of the Commanding Officer is comensurate with his responsibility. While he may, at his discretion, and when not contrary to law or regulations, delegate authority to his subordinates for the execution of details, such delegation of authority shall in no way relieve the Commanding Officer of his continued responsibility for the safety, well-being, and efficiency of his entire command.
- (U) A Commanding Officer who departs from his orders or instructions, or takes official action which is not in accordance with such orders or instructions, does so upon his own responsibility and shall report immediately the circumstances to the officer for whom the prior orders or instructions were received.
- (U) The Commanding Officer shall be responsible for economy within his command. To this end he shall require from his subordinates a rigid compliance with the regulations governing the receipt, accounting, and expenditure of public money and materials, and the implementation of improved management techniques and procedures.
- (U) The Commanding Officer and his subordinates shall exercise leadership through personal example, moral responsibility, and judicious attention to the welfare of persons under their control or supervision. Such leadership shall be exercised in order to achieve a positive, dominant influence on the performance of persons in the Department of the Navy.
- (U) The Commanding Officer shall keep the Executive Officer informed of his policies and normally shall issue all orders relative to the duties of the command through that officer. Normally, the Commanding Officer shall require that all communications of an official nature from subordinates to the Commanding Officer be transmitted through the Executive Officer.

201.0 THE EXECUTIVE OFFICER (NISC-01)

- (U) The Executive Officer functions as an aide or executive to the Commanding Officer. He is specifically charged with executing the orders of the Commanding Officer and with coordinating and supervising the performance and administration of the command as a whole, including matters pertaining to the morale, discipline, training, welfare, work, recreation, safety, rights and privileges of individuals within the command. U.S. Navy Regulations, 1973, Chapter 8, sets forth the precedence of the Executive Officer as follows:
- (U) The Executive Officer, while in the execution of his duties as such, shall take precedence over all persons under the command of the Commanding Officer.

202.0 THE EXECUTIVE'S ASSISTANTS

(U) The Executive's Assistants described in the following paragraphs are assigned to the Executive Officer. Duties may be assigned either on a primary or a collateral basis. When performing duties on a collateral basis, officers and petty officers acting as assistants to the Executive Officer report directly to him, regardless of their primary assignment in the organization.

202.1 COMMAND MASTER CHIEF (C/MC)

(U) The Command Master Chief primarily functions as the principal enlisted advisor to the Commanding Officer in order to keep the command aware of existing or potential situations, procedures, and practices which affect the welfare, morale, job satisfaction and utilization of its enlisted members. Continual liaison with the appropriate Fleet Master Chief by the Command Master Chief is a necessity in order to ensure the proper utilization of those communications vehicles by which ideas and recommendations are transmitted between the enlisted community and command.

202.2 COMMAND CAREER COUNSELOR (C/CC)

(U) The Command Career Counselor establishes an effective career counseling program by providing a means to disseminate career information and furnish counseling in accordance with the current counseling instruction. Maintaining close liaison with the force career counselor, the SEA, and the drug abuse program advisor to ensure contiunity of effort in effecting the command's "people" programs are among the specific duties of the counselor.

202.3 CHIEF MASTER-AT-ARMS (CMAA)

(U) The Chief Master-at-Arms functions as an assistant to the Executive Officer in the enforcement of good order and discipline. Enforcing Navy Regulations, the command's regulations, and other pertinent directives is among the the specific duties of the position.

202.4 SENIOR WATCH OFFICER (SWO)

(U) The Senior Watch Officer, under the direction of the Executive Officer, is responsible to the Commanding Officer for the assignment and general supervision of all watch standers. Among the specific duties of the SWO are (1) maintain a data file of watch standers, including such information as watch standing qualification, assignment to watches, and section assignment (2) coordinate and direct the training of watch standers (3) prepare the watch bills, subject to the approval of the Commanding Officer and (4) arrange for and supervise training of watch standers who may be required to bear firearms.

202.5 PUBLIC AFFAIRS ASSISTANT (PAO)

(U) The Public Affairs Assistant functions as an assistant to the Commanding Officer and the Executive Officer in carrying the public affairs program of the command. Keeping the Commanding Officer and Executive Officer informed concerning public relations trends, policies, and potentialities, including directives on security and release of information for publication is among the specific duties of the position.

202.6 DRUG AND ALCOHOL ABUSE COORDINATOR (DAPA)

(U) The Drug and Alcohol Abuse Coordinator serves as an advisor to the Commanding Officer/Executive Officer on the administration of the command drug and alcohol abuse prevention program. The DAPA provides assistance in developing and implementing management action necessary to comply with directives and to cope effectively with the problem. The DAPA serves as a coordinator concerning drug and alcohol education, identification and rehabilitation, as well as being the command Voluntary Self-Referral for Rehabilitation Program (VSRRP) agent.

202.7 SAFETY OFFICER (NISC-SA)

(U) The Safety Officer will be assigned to duty directly under the Executive Officer but with direct access to the Commanding Officer in matters of safety. He is responsible for coordinating the implementation of a comprehensive safety program based on objectives established by the Commanding Officer, promoting maximum cooperation in safety matters at all levels, ensuring wide distribution of safety information, monitoring the submission of required safety reports to ensure accuracy and timeliness, and maintaining appropriate safety records and statistics.

202.8 SPECIAL SERVICES OFFICER

(U) The Special Services Officer, by written authority of the Commanding Officer, is appointed to exercise administrative and executive control of the Special Services Program and charged with the accountability associated therewith. The Special Services Program shall be conducted in accordance with the provisions of the Special Services Manual.

202.9 INTERNAL REVIEW STAFF (NISC-02)

(U) The Internal Review Staff under the direction of the Executive Officer is responsible to the Commanding Officer and is tasked with providing an independent in-house capability for review of financial and other resources, related analysis and trouble shooting, and the discharge of assigned audit responsibilities.

202.10 CASUALTY ASSISTANCE CALLS OFFICER (CACO)

(U) The Casualty Assistance Calls Officer (CACO) is to provide prompt and personal notification of the next of kin (NOK) of military personnel reported deceased, terminally ill, seriously ill or seriously injured or missing to assure the NOK of the Navy's sympathy and interest in their welfare, and offer assistance in any arrangements necessary to help the NOK adjust to the new conditions imposed on them. Additionally, if a NISC civilian employee is traveling on official business out of the area and is killed, injured or missing, the CACO will notify the Suitland Branch Office (SBO) of the Consolidated Civilian Personnel Office (NIC-15). The SBO will provide appropriate assistance with regard to employee entitlements and benefits.

202.11 PHYSICAL FITNESS COORDINATOR

(U) The Physical Fitness Coordinator is tasked with ensuring that all military personnel meet the criteria for physical fitness and weight control standard established by OPNAVINST 6110.1B.

203.0 THE TECHNICAL DIRECTOR (NISC-OOA)

(U) The Technical Director provides the overall scientific and technical direction and guidance required in the conception, planning, development, administration and evaluation of the command's programs and projects, and ensures that they meet the needs of orginizations supported by the command. In addition, the Technical Director is responsible for reviewing civilian personnel policies to ensure that the command accomplishes its programs and projects with a high degree of excellence.

204.0 THE OPERATIONS OFFICER (NISC-000)

(U) The Operations Officer coordinates command operations to include: intelligence production - operations and management of command supported ADPE and management of the identification and specification of ADP requirements - the Naval Intelligence Resource Management System (IRMS) - development and levying of requirements for collecting, processing, and exploiting scientific and technical intelligence information - SNCP and other special Navy and national collection programs - the NISC Naval Reserve Program - and mail and classified file support.

204.1 PRODUCTION AND TASKING DIVISION (NISC-0001)

(U) The Production and Tasking Division is responsible for coordinating the requirements for the collection, processing and exploitation of scientific and technical intelligence, coordinating the Foreign Disclosure Program, planning, coordinating and managing, as the NISC point of contact, all unscheduled production and quick response taskings, monitoring interdepartmental taskings, and providing handling, routing and filing services for all incoming and outgoing classified correspondence (including GENSER communications).

204.2 SPECIAL NAVY CONTROL PROGRAMS (NISC-0002)

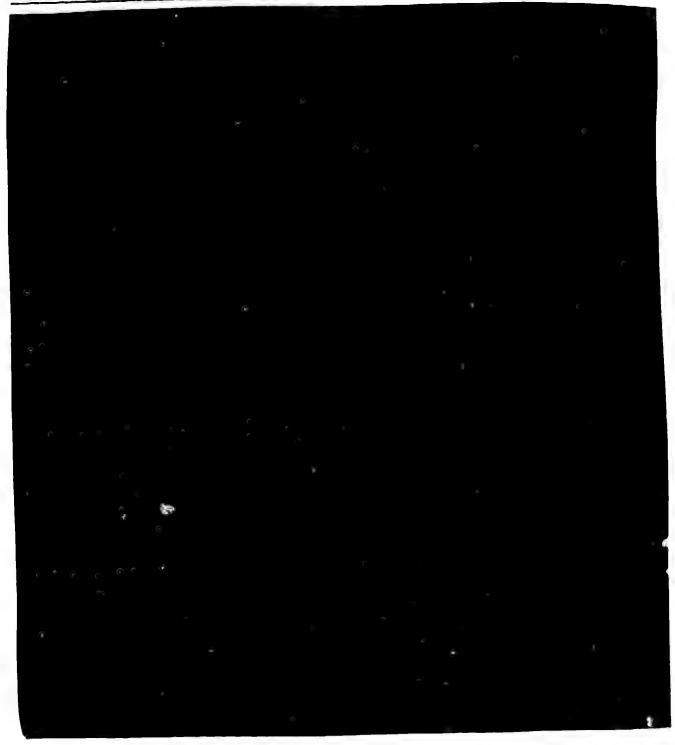
(U) The Special Navy Control Programs (SNCP) Coordinator manages NISC participation in the SNCP and performs SNCO functions. In this regard, the Coordinator serves as the Center's principal point of contact for the SNCP and as such provide liaison and coordination with CNO and others, as required. To direct, task, coordinate and monitor the production of operational recognition manuals, the Collection Guidance Manual, and reports and comments resulting from SNCP analysis are also functions of this position.

204.3 MANAGEMENT INFORMATION DIVISION (NISC-0003)

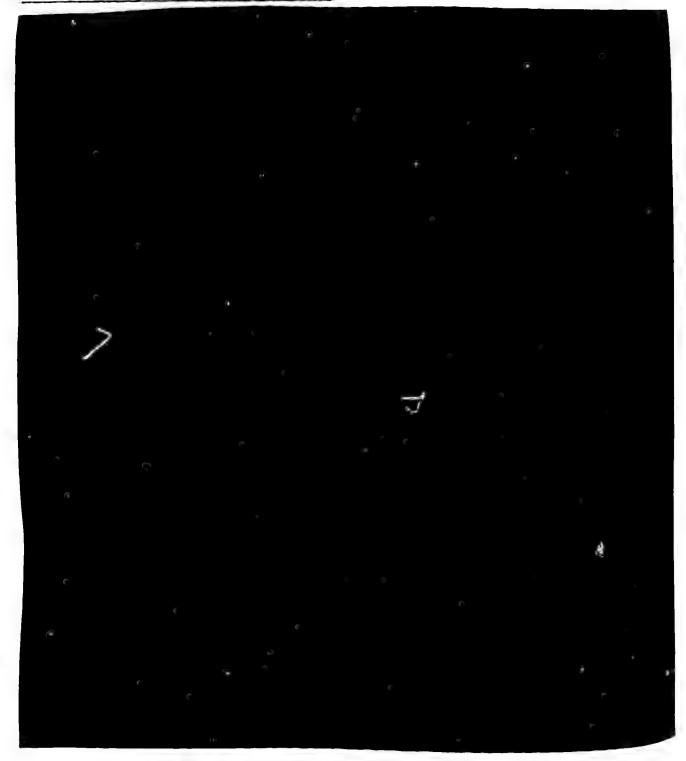
(U) The Management Information Division is tasked to manage the NISC ADP operations and provide management with detailed information on the status of projects and associated resource expenditures. In this regard, the Division will identify requirements and prepare ADP specifications for development of needed functionality, develop, implement, upgrade, and provide technical management for the Intelligence Resource Management System (IRMS).

204.4 RESERVE COORDINATOR (NISC-0004)

(U) The Reserve Coordinator is tasked with management and coordination of the command's Naval Reserve Intelligence Program. In this regard, the Coordinator will serve as the NISC representative and central point of contact on naval reserve matters with the Office of the Chief of Naval Operations, the Naval Military Personnel Command, the Commander, Naval Intelligence Command, the Chief of Naval Reserve, the Director of the Naval Reserve Intelligence Program, Reserve Intelligence Area Coordinators, Reserve Intelligence Program Officers, Reserve Unit Commanding Officers, and other activities as appropriate.

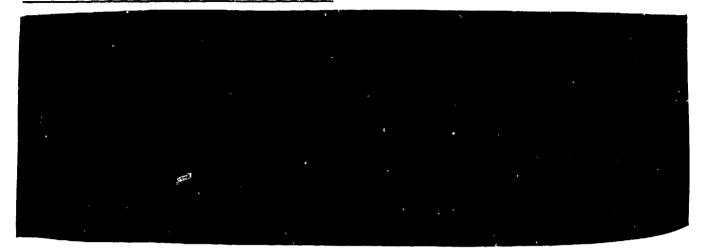


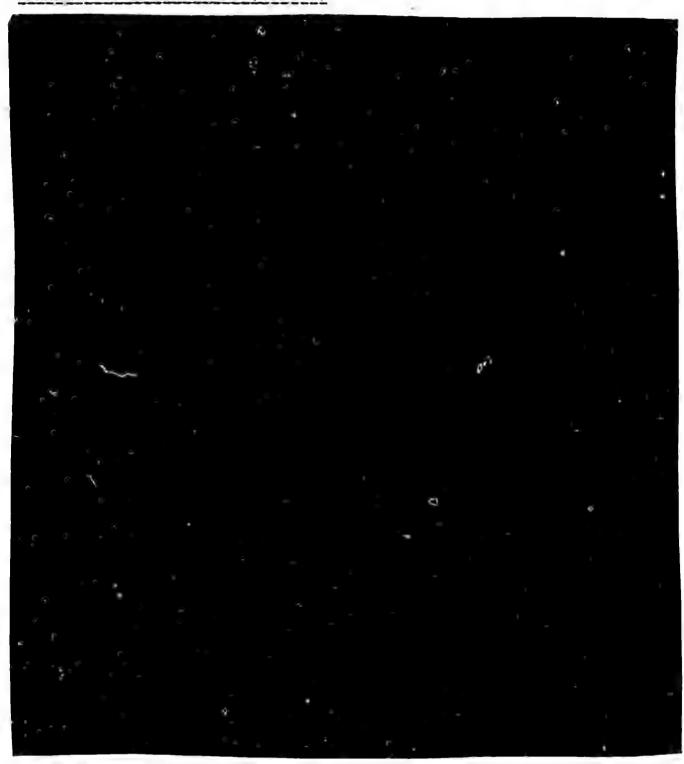


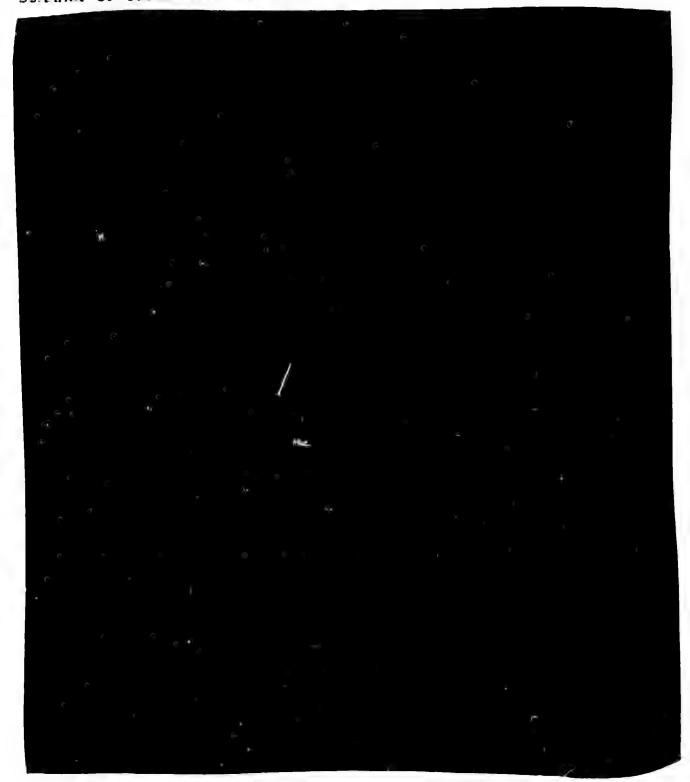












210.0 TECHNICAL SERVICES DEPARTMENT (NISC-60)

(U) The Technical Services Department is responsible for providing a wide variety of vital S&T intelligence supporting services to all command departments, NAVINTCOM, CNO, ONI, DOD and other national-level taskers. The Technical Services Department performs this mission through five major divisions--Micrographics, Translations, Information Services, Photographic, and Publications composed of technical and managerial professionals.

210.1 MICROGRAPHIC DIVISION (NISC-61)

(U) The primary mission of the Micrographic Division is to acquire, process and disseminate raw foreign intelligence material to a wide variety of users. The types of intelligence include: automated tactical targets (TTMs), worldwide airfields (ASSOTW), amphibious studies, biographic (BIO) information on civilian and military personalities and selected photography of weapons, weapon systems, platforms, and electronic equipment.

210.2 TRAUSLATION DIVISION (NISC-62)

(U) The Translation Pivision performs a full range of foreign language services. These include translations consultation; instruction in foreign languages; transcriptions of foreign language tapes; comparison and certification of foreign language and English texts of formal agreements; coordination of Naval Reserve linguist; transliteration; machine translation and arrangements; and interpretation.

210.3 INFORMATION SERVICES DIVISION (NISC-63)

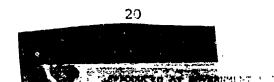
(U) The Information Services Division provides a complete range of technical library information services in support of S&T tasking. Reference services, automated database searching, acquisitions, cataloging and indexing are functions of the division.

210.4 PHOTOGRAPHIC DIVISION (NISC-64)

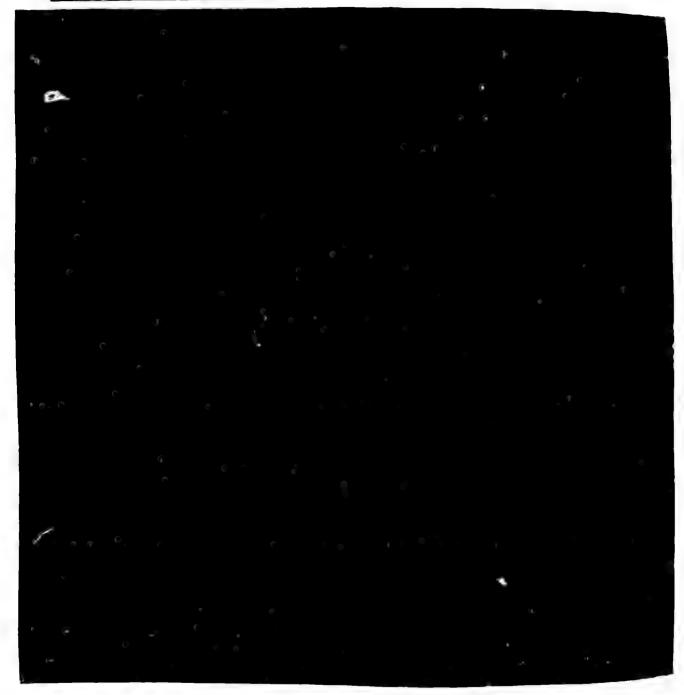
(U) The Photographic Division provides comprehensive photographic and video services in support of NISC's mission.

210.5 PUBLICATIONS DIVISION (NISC-65)

(U) The Publications Division provides editorial, graphic and printing support to center and NIC analysts engaged in the origination of scientific and technical documents, briefing materials, and brochures.



A. SUMMARY OF ORGANIZATION



212.0 CONSOLIDATED SECURITY OFFICE (NISC-CSO)

(U) The Consolidated Security Office is established to advise and represent the Commander, Naval Intelligence Command Headquarters Staff, the Commanders Officers of the Naval Intelligence Support Center (NISC), Navy Operational Intelligence Center (NAVOPINTCEN), Naval Intelligence Processing System Support Activity (NIPSSA), and TF-168 in matters pertaining to the security of sensitive compartmented and classified information. Physical protection of Government personnel and property are also functions of the position.

212.0 PHYSICAL SECURITY DIVISION (CSO-1)

(U) The physical and Personnel Division is established to support the Commander, Naval Intelligence Command and commands in the Physical protection of sensitive compartmented and classified information and the physical protection of Government personnel and property.

212.2 SCI AND PERSONNEL SECURITY DIVISION (CSO-2)

(U) The SCI and Personnel Security Division is established to support the Commander, Naval Intelligence Command and commands in Sensitive Compartmented Information systems and determining eligibility for access to sensitive compartmented and other classified information.

212.3 INFORMATION CONTROL SECURITY DIVISION (CSO-3)

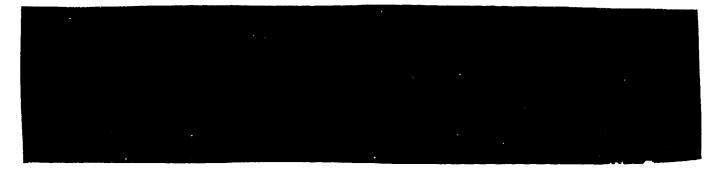
(U) The Information Control Security Division is established to provide support in information and contact security matters.

212.4 DATA ANALYSIS CENTER SECURITY OFFICE (CSO-4)

(U) The Data Analysis Center Security Office is established to provide security support for the Data Analysis Center and Special Projects.

212.5 NAVY FOREIGN MATERIEL PROGRAM SECURITY DIVISION (CSO-5)

(U) The Navy Foreign Materiel Program Security Division is established to provide security support to the Navy Foreign Materiel Program (NFMP).



214.0 OFFICE OF RESOURCE MANAGEMENT (NISC-OOR)

(U) The Office of Resource Management is tasked with the initiation, planning, establishment, implementing and documenting financial plans, programs, methods, controls and procedures for the acquisition, management, utilization and expediture of resources required to produce scientific, technical and imagery intelligence, and for the operation and maintenance of NISC.

214.1 BUDGET AND ACCOUNTING DIVISION (NISC-OOR1)

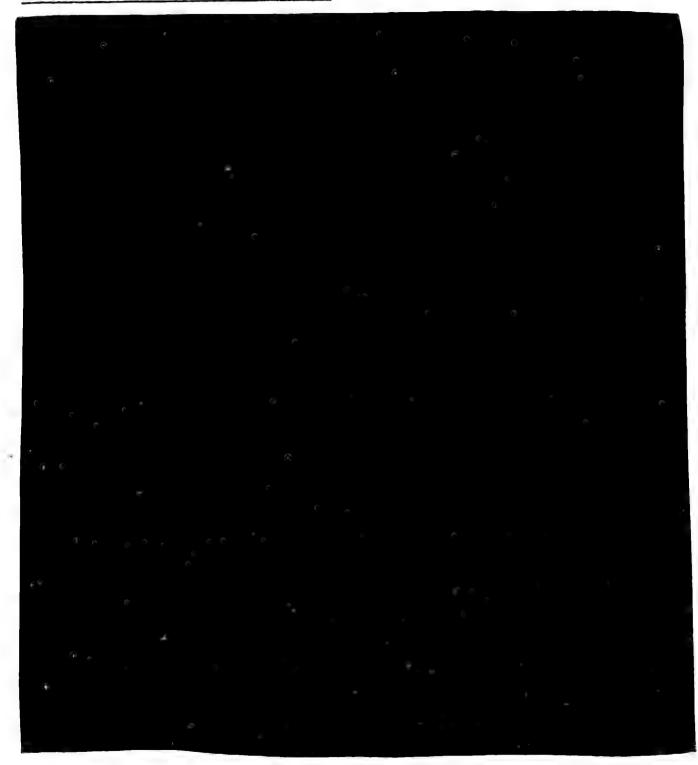
(U) The Budget and Accounting Division is tasked with initiating, establishing and presenting for approval consolidated financial plans, programs and budget for the operation and maintenance of NISC in support of Scientific and Technical (S&T) and Imagery Intelligence (II), and for providing memorandum accounting, Integrated Disbursing and Accounting Resource Management System (IDARMS) and reconciliation and validation sciences to COMNAVINTCOM and it's field activities.

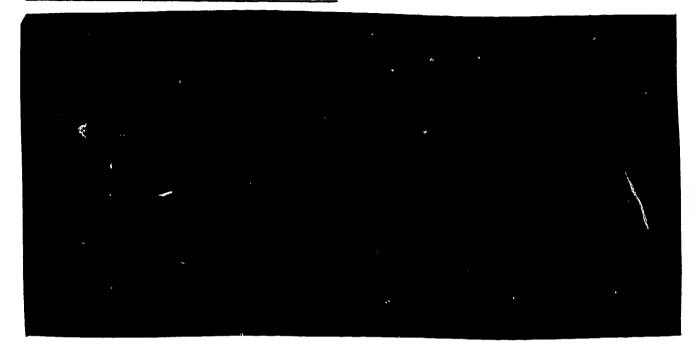
214.2 SUPPLY AND TRANSPORTATION DIVISION (NISC-OOR2)

(U) The Supply and Transportation Division is tasked with implementing the current budget of NISC including Operation and Maintenance, Navy (O&MN), Procurment (OPN) and Research, Development, Testing and Evaluation (RDT&E) allotments, initiating all procurement within NISC and with providing supply services to the COMNAVINTCOM and it's field activities. To provide local transportation to the Command as-well-as Commander, Naval Intelligence Command and its activities.

214.3 TRANSPORTATION BRANCH (NISC-OOR22)

(U) The Transportation Branch functions under the supervision of the Chief, Supply and Transportation Division (NISC-OOR2). It is tasked with providing vehicular transportation and local (metro-area) transport/delivery services for NISC and the Naval Intelligence Command.





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216.0 OFFICE OF SUPPORT PROGRAMS (NISC-OSP)

(U) The Office of Support Programs provides for management of NIC-wide recruiting, NISC career development, training, travel, manpower utilization, operating procedures, military and civilian personnel administration and facilities.

216.1 CAREER DEVELOPMENT UNIT (NISC-OSP-1)

(U) The Career Development Unit provides and administers the Civilian Personnel Resource Program within the Command. This includes manpower analysis, billet allocation, personnel management, recruitment, travel, orientation, training, and career development. OSP also provides NISC manpower support to SBO and NIC-EEO functions.

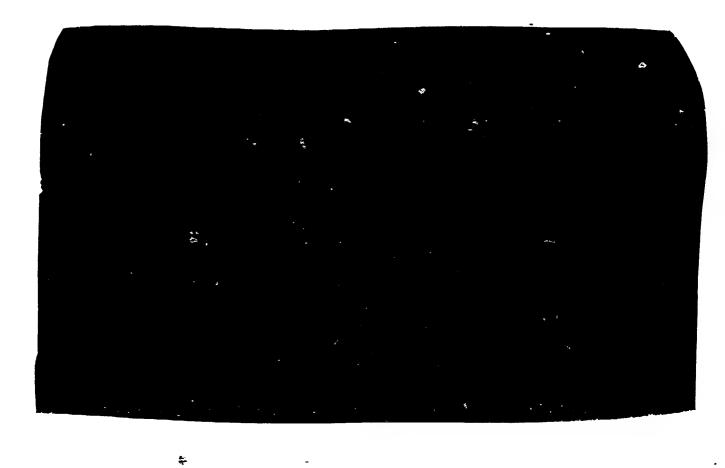
216.2 MILITARY PERSONNEL UNIT (NISC-OSP-2)

(U) The Military Personnel Unit administers and maintains all aspects of officer and enlisted support, including accountability of military personnel assignments, processing reports and evaluations, supporting military requirements, and completing all reports and records required by directives.

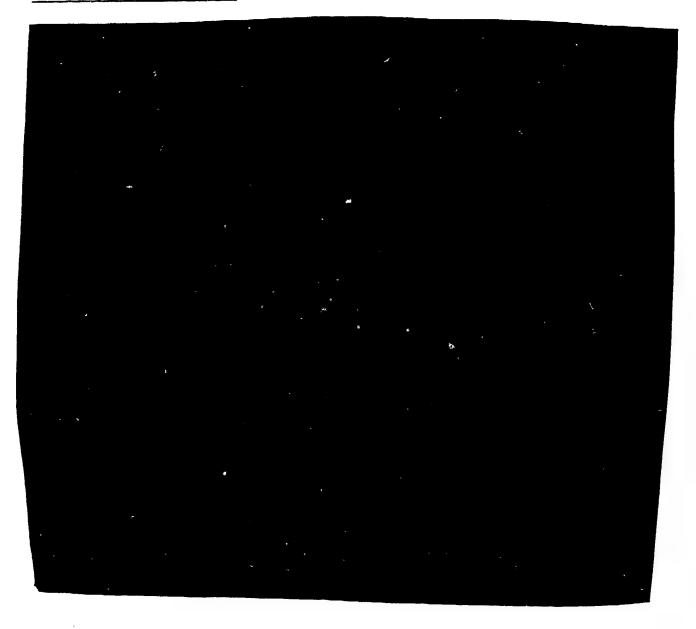
216.3 SPACE MANAGEMENT UNIT (NISC-OSP-3)

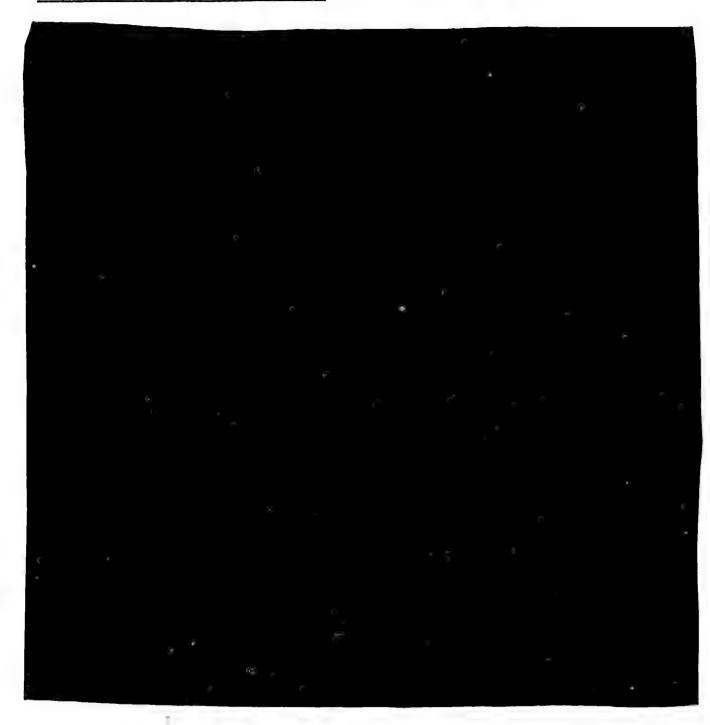
(U) The Facilities Management Unit institutes and coordinates programs for the overall allotment, operation, and preservation of working spaces within NISC buildings. The NISC Building Manager, who is resident within this office, is the single point of contact for all building alterations and maintenance requirements.

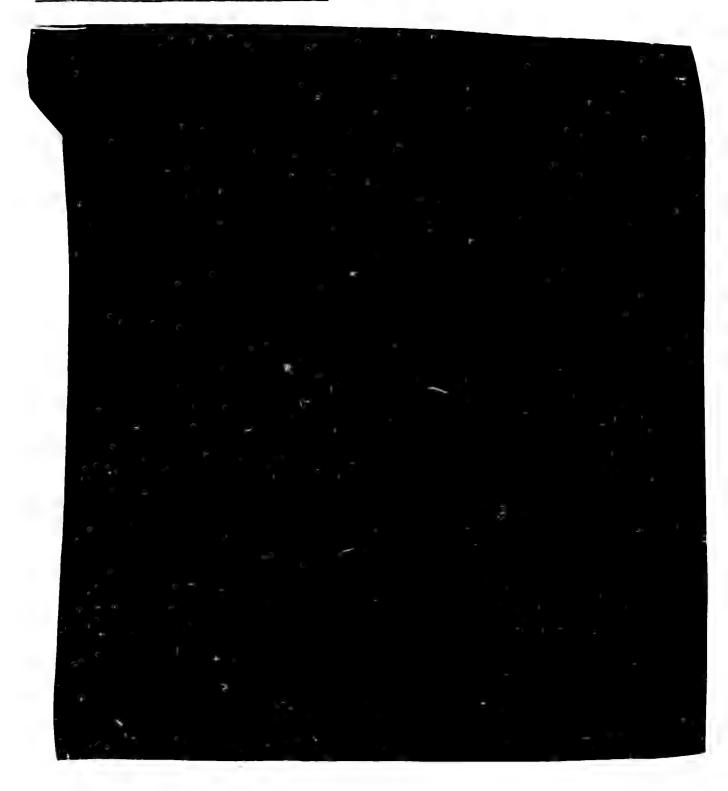
SECTION C. - SUMMARY OF OPERATIONS

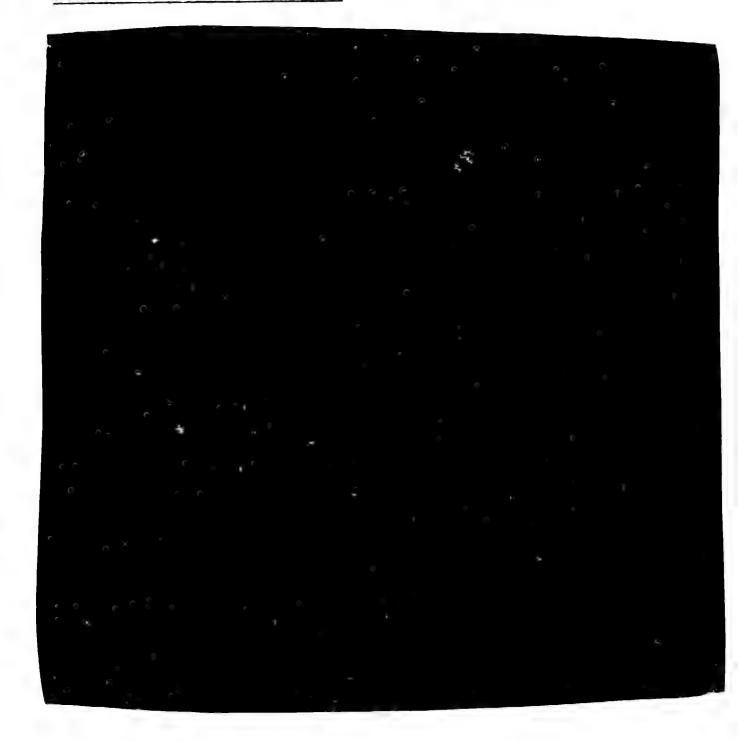


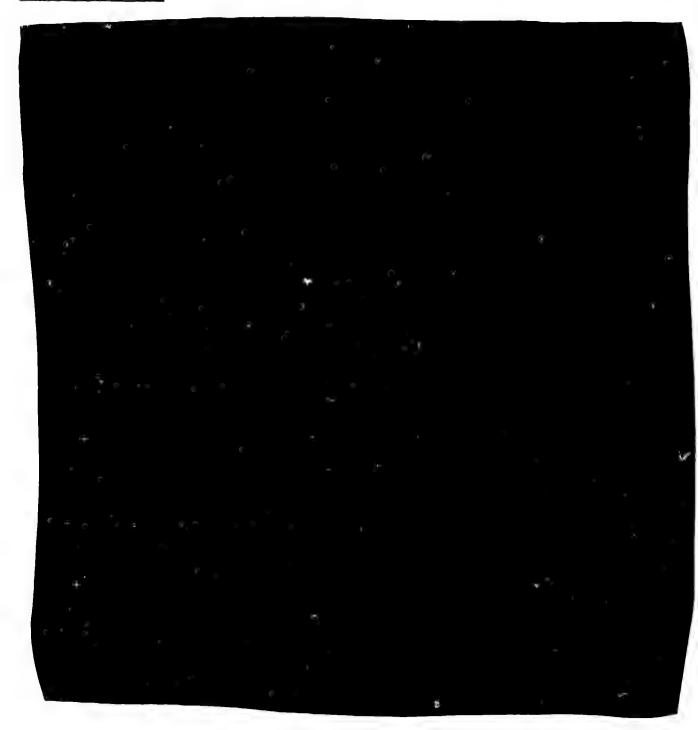
SUMMARY OF OPERATIONS

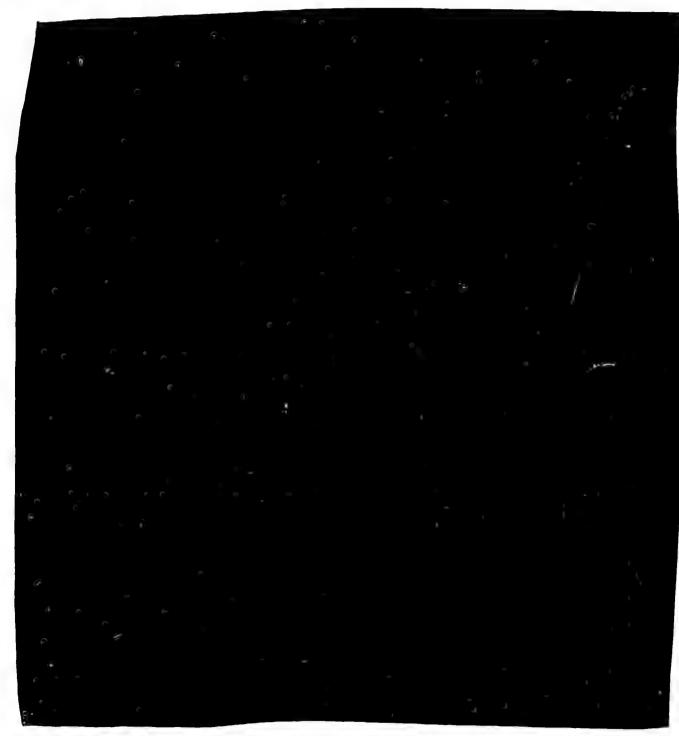


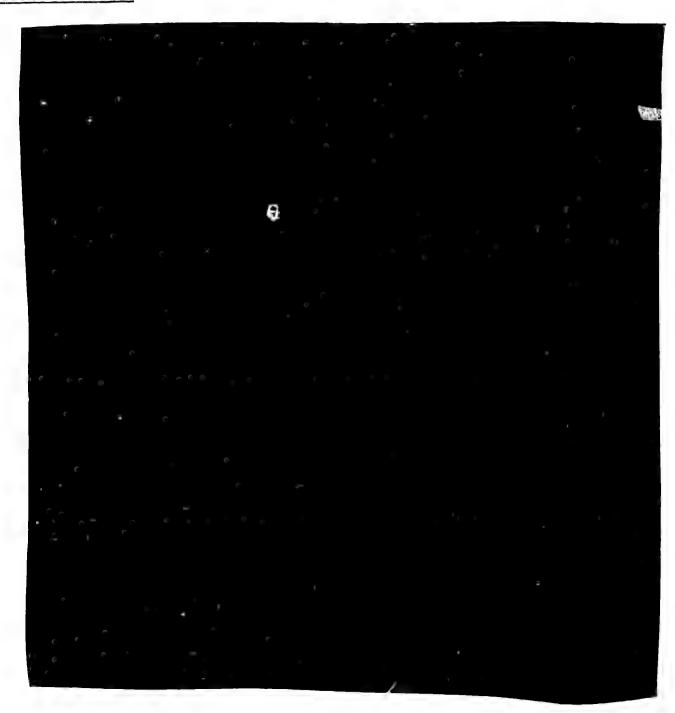


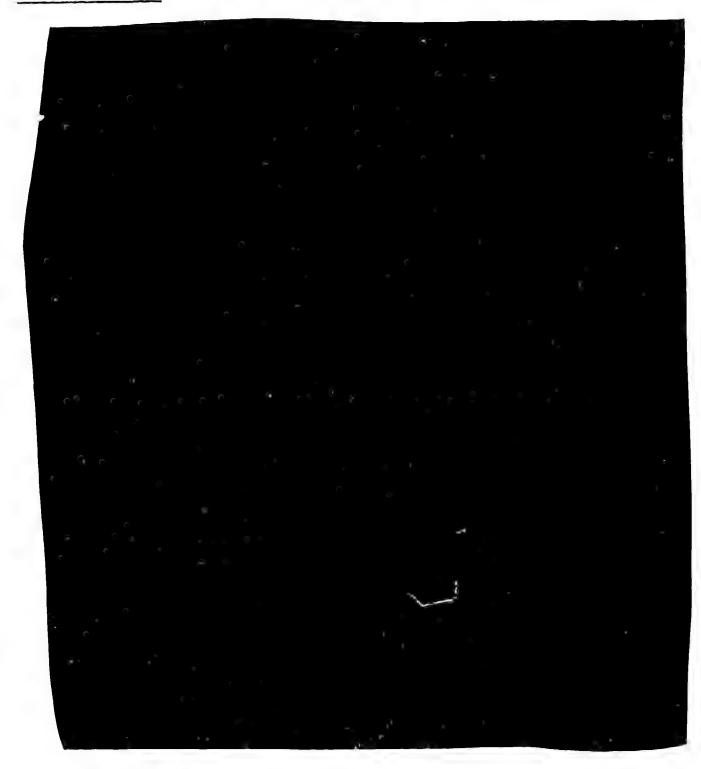


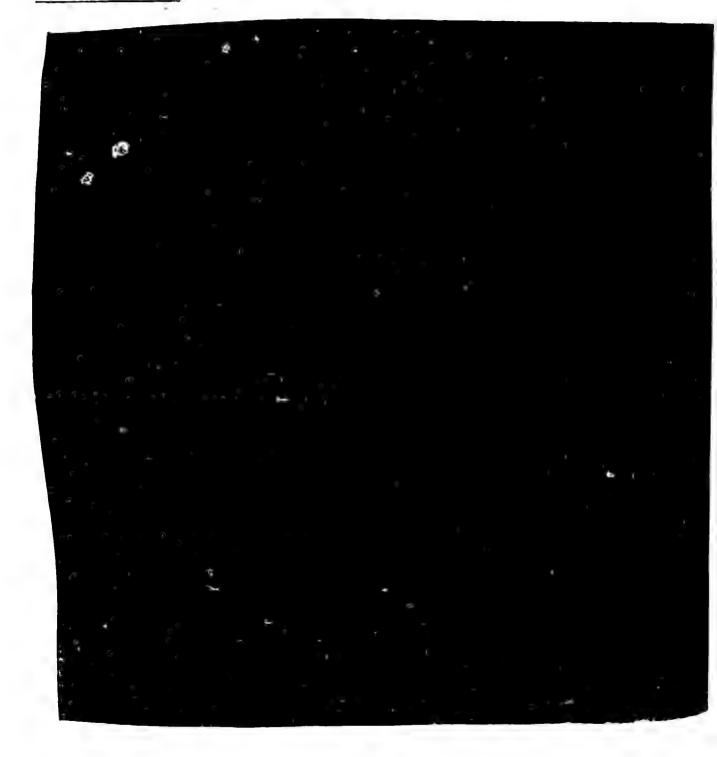




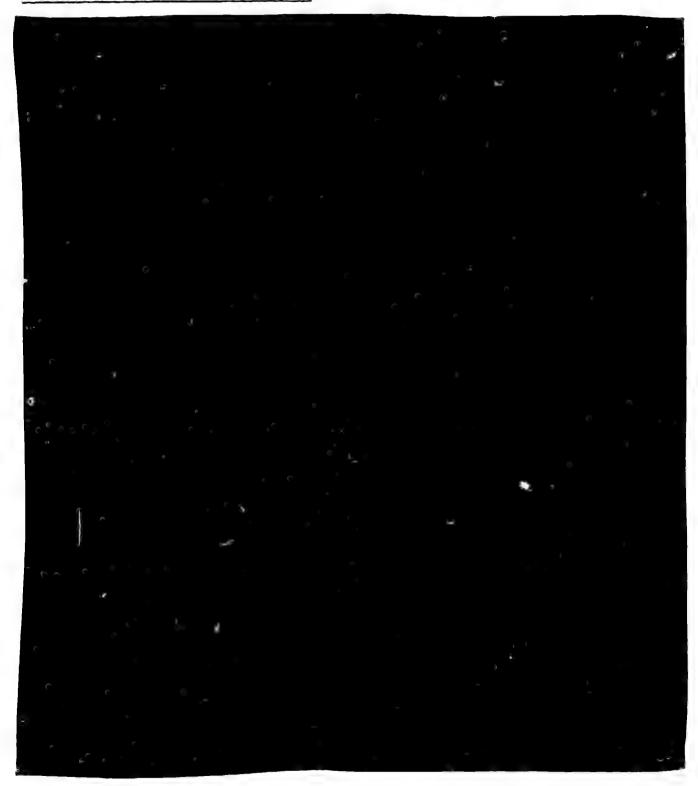


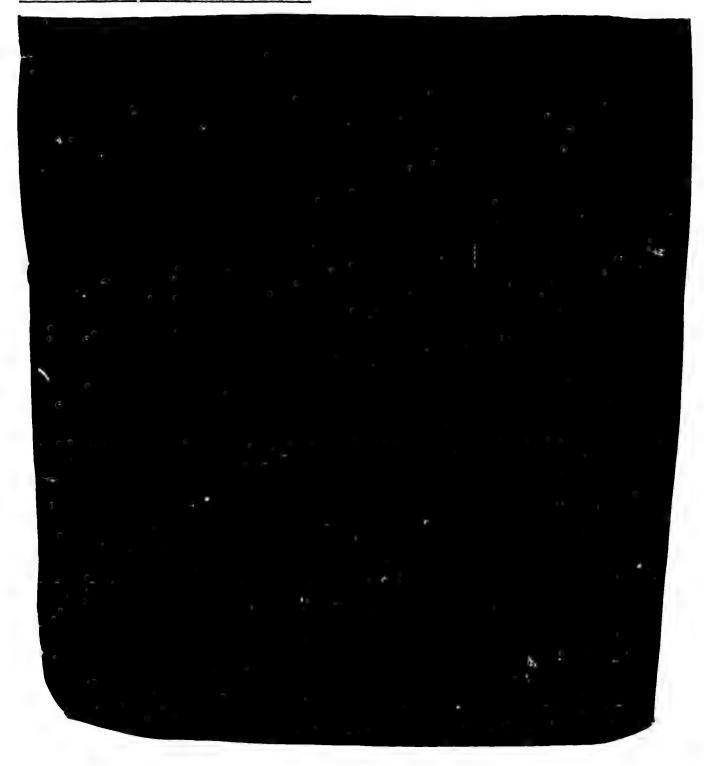




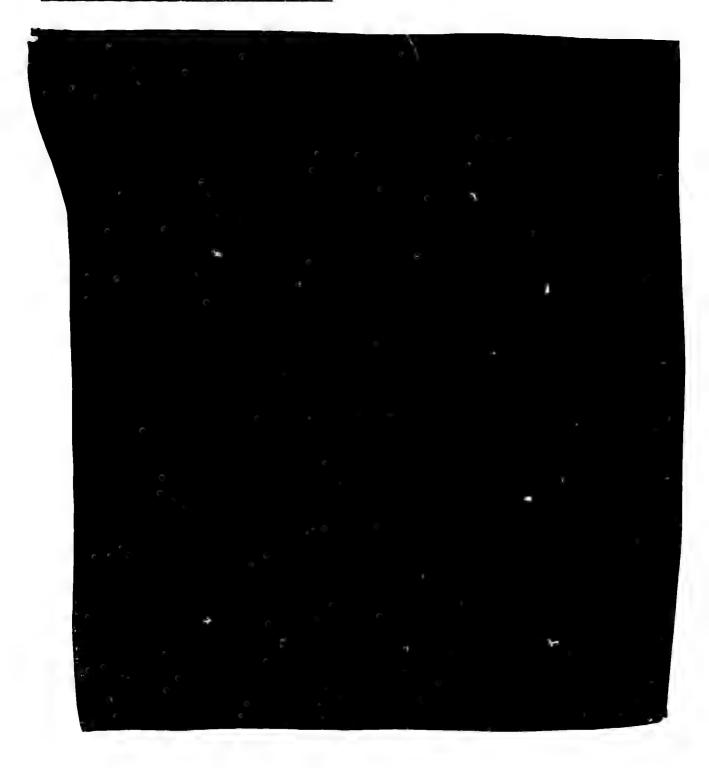


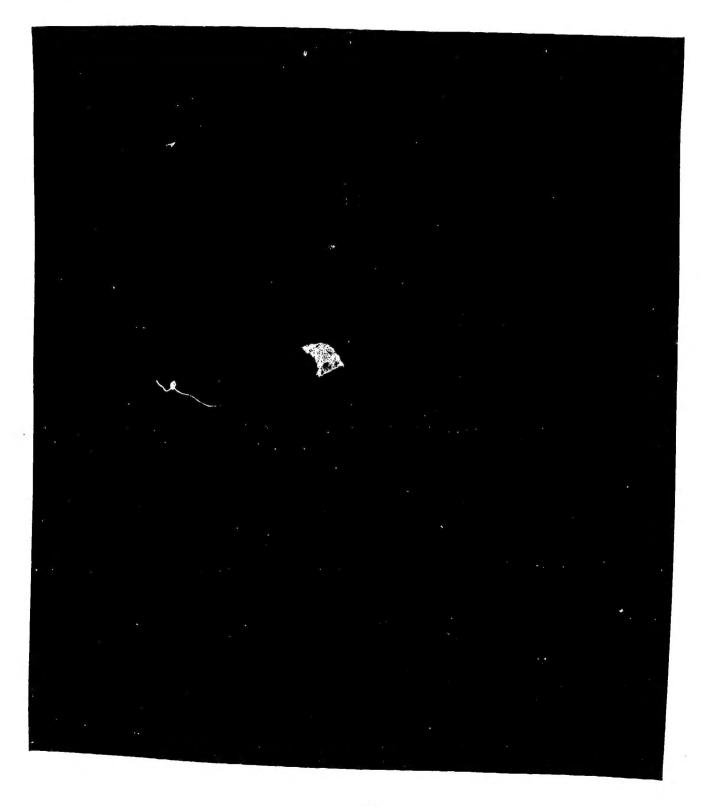


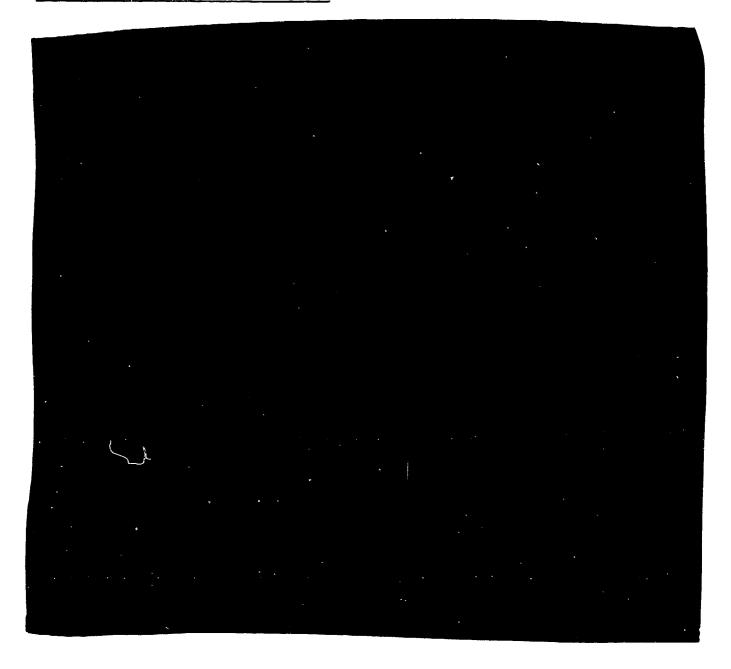




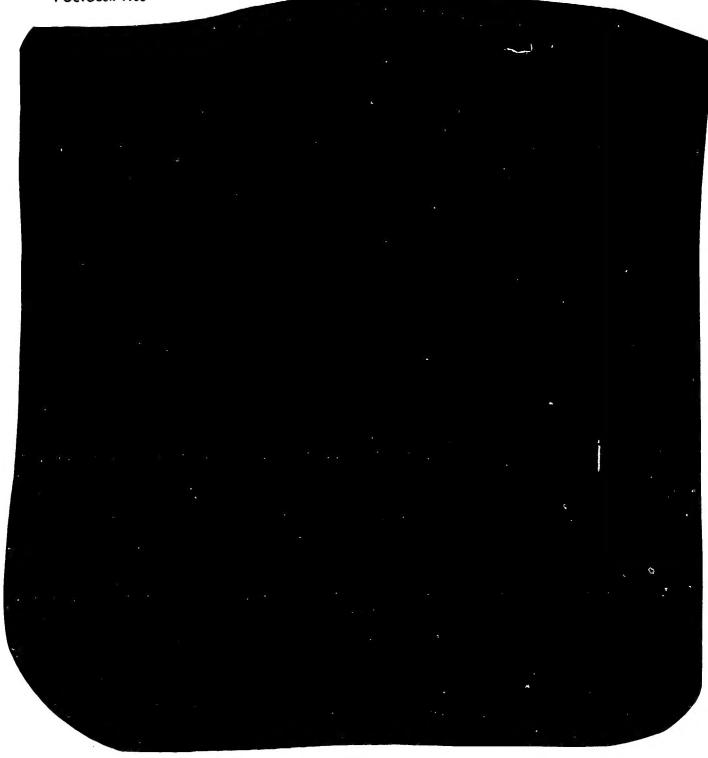








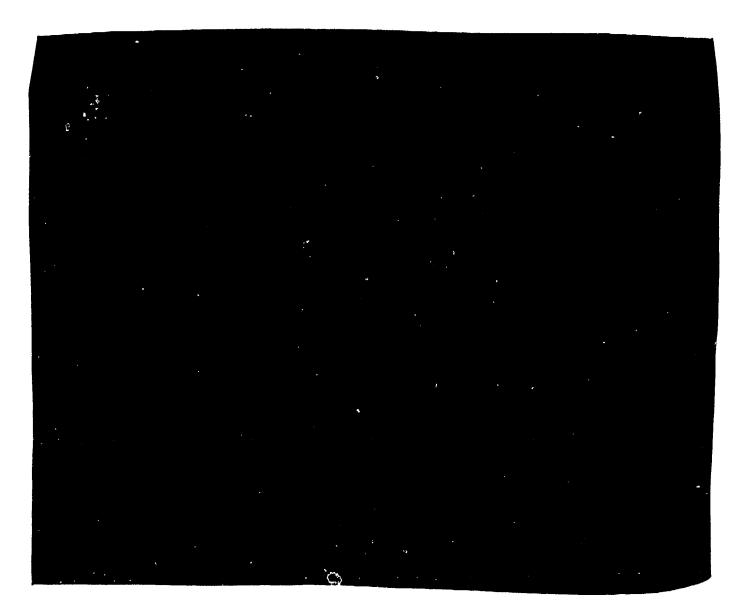




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CAPTAIN ALLISON J. HOLIFIELD, JR.



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